# APPENDIX D

**Final Report Marking Rubric**

Final Report marking rubric Write mark in each cell between mark bounds indicated

Student : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ID \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AP \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Component / grade** | **A (70 – 100)** | **B (60 – 69)** | **C (50 – 59)** | **D (40 – 49)** | **F (< 40)** |
| **Log book (10%) A** | Excellent logbook with up to date entries, diagrams, results and commentary. | Good logbook with results, diagrams commentary.  Some room for improvement in terms of quantity or quality. | Basic logbook in correct format in place. Some gaps, could be better organised, could have more diagrams and results. | Poor attempt at keeping records or a logbook. Some commentary, but few diagrams or results, disorganised. | Little or no attempt to keep records or a logbook. |
| **Technical and Analytical content of report (20%)**  **B**  (Report) | Work done backed up with good analysis and technical explanation. No major missing points | Work is backed up by good analysis and technical discussion. Some room for improvement in depth of reporting. | Work is followed up with analysis or similar technical content, but some obvious points missing. | Work is reported but reporting is of fairly trivial or of poor quality. | Little or no evidence that the student attempted project. |
| **Student Ownership (10%) C** | Student required no significant help and undertook good project | Student engaged well, only needed small amounts of help and did not require encouragement. | Student needed moderate amount of help or encouragement to undertake project | Student engaged poorly or did not understand the project to any great degree | Student did not engage with the project or their supervisor |
| **Conclusions (10%)**  **D**  (Report) | Excellent attempt at a conclusion or discussion. Reflects on project, summerises main findings, suggests further work and reviews objectives. | Good attempt at conclusion or summary, but some areas are too short or having been missed out. | Reasonable attempt a discussion or conclusion. Rather short and does not address all required aspects | Poor attempt to write summary, conclusions or discussion. Perhaps an unsatisfactory paragraph. | No or very little attempt to write conclusions, discussion or summary. |
| **References (10%)**  **E**  (Report) | Excellent references. Proper literature review conducted. References form high quality sources. | Good references. Evidence of a literature search. At least a third of references good sources. | Satisfactory references. Reasonable number, some from books, magazines or peer-reviewed sources. | Few references (< 5), all from notes or internet. | No references (0 marks) |
| **Oral Presentation (10%) F** | Excellent presentation. Went to time. Clear relevant visual aids. May have included demo. Spoke well without having to read form prompts. Answered questions intelligently. | Good presentation. When roughly to time. Good slides or materials. Speech clear answered questions reasonably well. | Satisfactory presentation. May have over-ran or been somewhat too short. Basic materials. Speech intelligible | Poor presentation. Far too short or too long, poor preparation. | Did not give presentation  (0 marks) |
| **Project engagement, achievement and management (30%)**  **G** | Student was engaged throughout project, planned well and exceeded project objectives | Student was engaged throughout project, planned well and met (or nearly met) all project objectives. | Student regularly engaged in project, kept approximately to plan and achieved a majority of objectives. | Student engaged somewhat but failed to stick to plan and produced a poor result. | Student did not engage, produced little or no work and produced a very poor result. |

Project double marked? Yes / No Second marker: Date:

Remarks by second marker in case of disagreement. Also explain how issue resolved:

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